

JETS Workforce

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Registering for e-Learning for Healthcare and accessing the modules

Part of the JAG programme at the RCP

JAG Joint Advisory Group
on GI Endoscopy

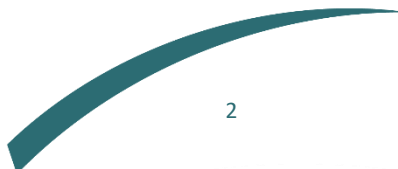


**Royal College
of Physicians**

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Registering for e-Learning for Healthcare

Register your details

1. Go to the e-Learning for Healthcare website at <https://www.e-lfh.org.uk/>
2. Click Register/Log in

The screenshot shows the homepage of the e-Learning for Healthcare website. At the top, there is a dark grey banner with the text "This site uses cookies. By continuing to use this site you agree to our [terms and conditions](#)". Below this is a blue navigation bar with the text "Access our e-learning programmes on the e-LfH Hub" and a "Register / Log in >" button. The main header area features the "e-LfH e-Learning for Healthcare" logo on the left and the "NHS Health Education England" logo on the right. A navigation menu includes "Home", "Programmes", "About", "News", "Support", "Demo", and "Contact us", along with a search bar. The central banner displays the text "providing e-learning to educate and train the health and social care workforce" over a background image of a tablet showing various e-learning modules. Below the banner, there are two sections: "The numbers" and "Latest Tweet".

The numbers

- 12 million +
- 1 million +
- 24 thousand +

Latest Tweet [Follow us >](#)

The NHS Knowledge Mobilisation Framework is designed to help you develop skills to mobilise knowledge effectively within your organisation: [@NHSDigital #HEETEL](http://orlo.uk/e6pjjy)

3. Click Register

Username
Username

Password case sensitive
Password

Remember me? **Log in**

[Forgotten username or password?](#)

OpenAthens

An OpenAthens account allows you to access a range of quality information online. If you have an OpenAthens account and wish to access e-LFH please click or tap the button.

Sign On with OpenAthens

Contributing to the revolution in healthcare training in the UK

Our e-learning programmes enhance traditional learning, support existing teaching methods and provide a valuable reference point which can be accessed anytime, anywhere.

Register

An award winning programme

e-LFH is currently developing and delivering over 150 e-learning programmes in partnership with the professional bodies such as Royal Colleges and associations, Department of Health policy teams and other arm's length bodies.

Browse our catalogue

System requirements

To ensure your device is correctly set up to display and record your e-Learning activity, please check your device using our checking tool.

Check my device

e-LFH is a Health Education England Programme in partnership with the NHS and Professional Bodies

[Terms and conditions](#) | [Accessibility](#) | [Contact us](#) | Version: v3.24

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4. Enter you work email address twice to confirm

Home

Registration

Ideally you should provide a work email address so that your registration results in the most appropriate access to e-learning content

NOTE: If you choose to use a personal email address the available e-learning content should be sufficient for volunteers or for those registering for personal use.

Work email address

Work email address

Confirm work email address

Confirm work email address

Register

5. Click Register

6. Enter your personal details

e-LH NHS Health Education England [Home](#)

Registration Details

Your details

Email address <input type="text" value="krystal.hosken@rcplondon.ac.uk"/>	Secondary email address <input type="text"/>
First name <input type="text"/>	Preferred name <input type="text"/>
Last name <input type="text"/>	Country <input type="text" value="Select Country..."/>

Your Current Role

Job Role (Staff Group) <input type="text"/>	Grade <input type="text" value="Select Grade..."/>	Primary Specialty <input type="text" value="Select Specialty..."/>
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Place of Work

Start Date <input type="text" value="16 Mar 2020"/>	Place Of Work <input type="text" value="Enter your ODS code (if known) or work place postcode to start searching"/>
---	---

[Register](#)

7. Click Register

- On the next message you will receive a message confirming you have registered and will be sent an email

e-LH NHS Health Education England [Home](#)

Registration


Complete

Thank you for registering with e-LH. You will shortly receive an email notifying you of your username and temporary password.

Set up your account

9. You will then receive an email with your username and link to follow to choose a new password

Registration confirmation

 no.reply@e-lfh.org.uk
To

Retention Policy 5 Year Policy (5 years) Expires 15/03/2025

10:48

Dear

Thank you for registering with e-Learning for Healthcare. Please click on the link below to choose your new password.

- Your username is
- <https://portal.e-lfh.org.uk/validate-password?token=WHDGr2bcW0KNGsf7n6G%2bIQ%3d%3d&loctoken=7AtEoo8FG0%2bJHyEAmQprSw%3d%3d>

In the unlikely event that clicking on the above link does not work, please cut and paste it directly into your browser.

Please note that this link has a time limit of 4 hours. If you click this link after this time you will receive instructions on how to generate a new one.

To log in at any other time please go to <https://portal.e-lfh.org.uk> and click the 'Log in' button.

When you first log in the login wizard will guide you through a series of steps to complete your registration. Please try to complete each step of the wizard fully and as accurately as possible.

Please **do not reply** to this email, if you need support:

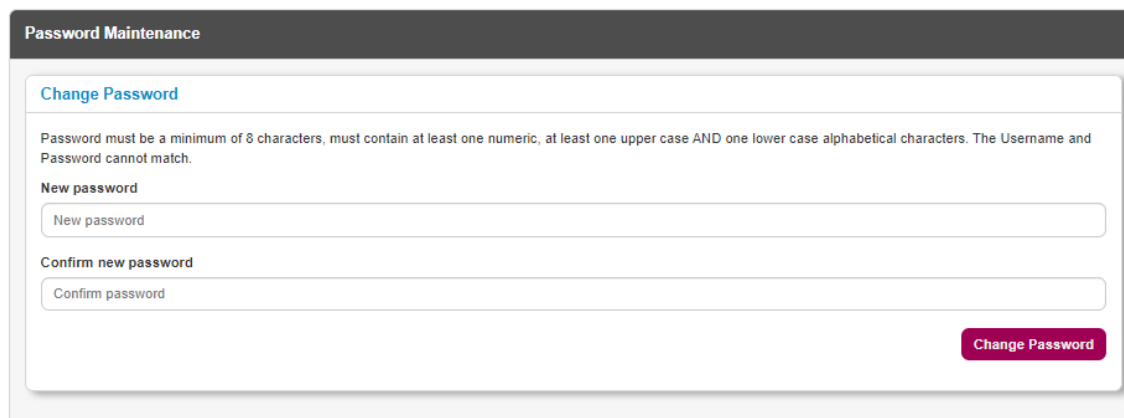
- Please visit our [Quick Start Guide](#) which provides a useful overview of the LMS particularly for new learners.
- If you have any problems accessing e-LfH's online content or have any further questions please contact us using the following [Support Form](#).
- For more information on how to log in, access your e-learning and technical checks please visit e-LfH's [Support pages](#).

Thanks again for registering and we hope you enjoy using the e-LfH services.

Best regards,

The e-LfH Registration Team

10. Choose your new password then click Change Password



Password Maintenance

Change Password

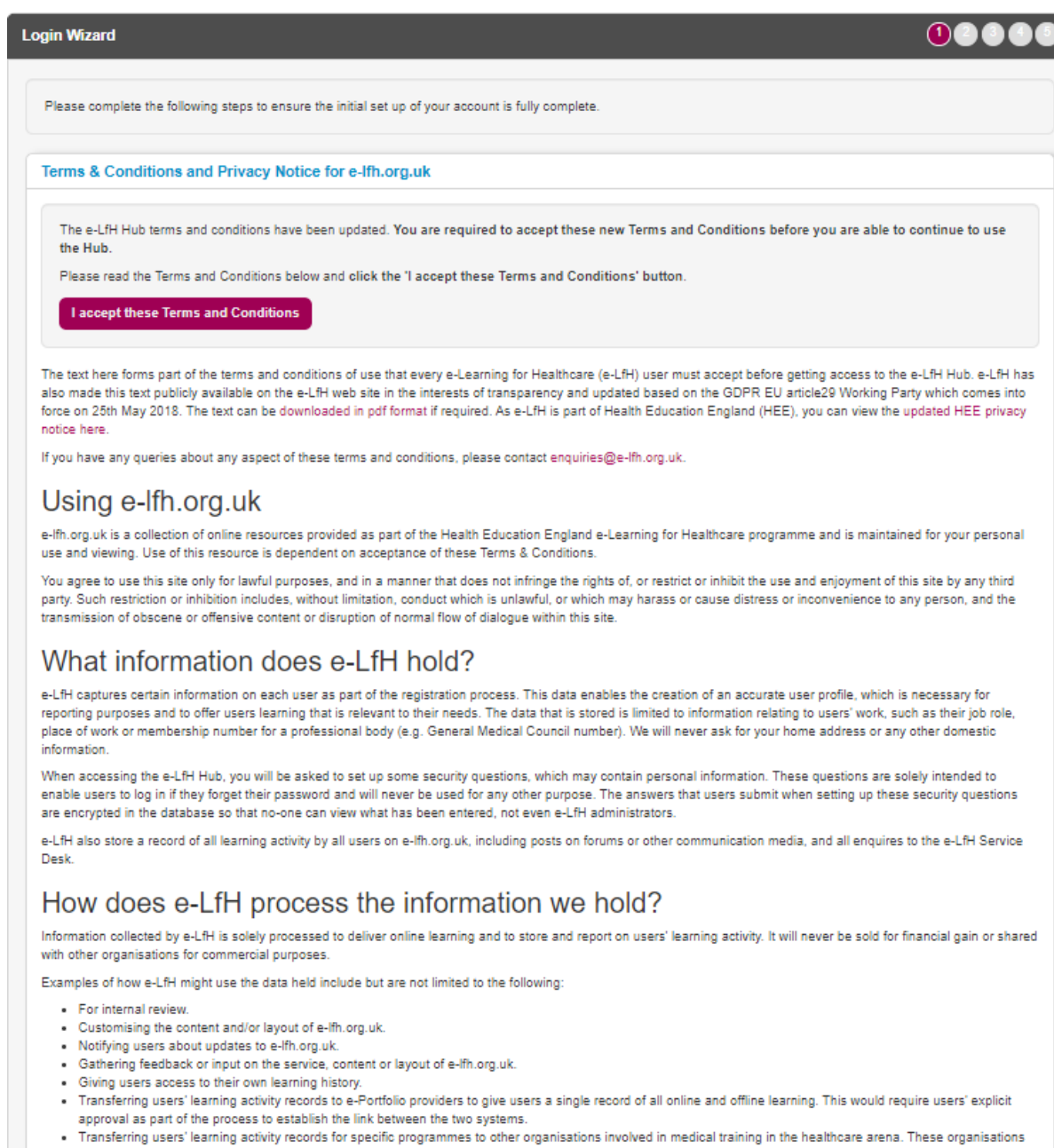
Password must be a minimum of 8 characters, must contain at least one numeric, at least one upper case AND one lower case alphabetical characters. The Username and Password cannot match.

New password

Confirm new password

Change Password

11. Click the logon button which will take you to the below landing page



Login Wizard

Please complete the following steps to ensure the initial set up of your account is fully complete.

Terms & Conditions and Privacy Notice for e-lfh.org.uk

The e-LfH Hub terms and conditions have been updated. You are required to accept these new Terms and Conditions before you are able to continue to use the Hub.

Please read the Terms and Conditions below and click the 'I accept these Terms and Conditions' button.

I accept these Terms and Conditions

The text here forms part of the terms and conditions of use that every e-Learning for Healthcare (e-LfH) user must accept before getting access to the e-LfH Hub. e-LfH has also made this text publicly available on the e-LfH web site in the interests of transparency and updated based on the GDPR EU article29 Working Party which comes into force on 25th May 2018. The text can be [downloaded in pdf format](#) if required. As e-LfH is part of Health Education England (HEE), you can view the [updated HEE privacy notice](#) here.

If you have any queries about any aspect of these terms and conditions, please contact enquiries@e-lfh.org.uk.

Using e-lfh.org.uk

e-lfh.org.uk is a collection of online resources provided as part of the Health Education England e-Learning for Healthcare programme and is maintained for your personal use and viewing. Use of this resource is dependent on acceptance of these Terms & Conditions.

You agree to use this site only for lawful purposes, and in a manner that does not infringe the rights of, or restrict or inhibit the use and enjoyment of this site by any third party. Such restriction or inhibition includes, without limitation, conduct which is unlawful, or which may harass or cause distress or inconvenience to any person, and the transmission of obscene or offensive content or disruption of normal flow of dialogue within this site.

What information does e-LfH hold?

e-LfH captures certain information on each user as part of the registration process. This data enables the creation of an accurate user profile, which is necessary for reporting purposes and to offer users learning that is relevant to their needs. The data that is stored is limited to information relating to users' work, such as their job role, place of work or membership number for a professional body (e.g. General Medical Council number). We will never ask for your home address or any other domestic information.

When accessing the e-LfH Hub, you will be asked to set up some security questions, which may contain personal information. These questions are solely intended to enable users to log in if they forget their password and will never be used for any other purpose. The answers that users submit when setting up these security questions are encrypted in the database so that no-one can view what has been entered, not even e-LfH administrators.

e-LfH also store a record of all learning activity by all users on e-lfh.org.uk, including posts on forums or other communication media, and all enquires to the e-LfH Service Desk.

How does e-LfH process the information we hold?

Information collected by e-LfH is solely processed to deliver online learning and to store and report on users' learning activity. It will never be sold for financial gain or shared with other organisations for commercial purposes.

Examples of how e-LfH might use the data held include but are not limited to the following:

- For internal review.
- Customising the content and/or layout of e-lfh.org.uk.
- Notifying users about updates to e-lfh.org.uk.
- Gathering feedback or input on the service, content or layout of e-lfh.org.uk.
- Giving users access to their own learning history.
- Transferring users' learning activity records to e-Portfolio providers to give users a single record of all online and offline learning. This would require users' explicit approval as part of the process to establish the link between the two systems.
- Transferring users' learning activity records for specific programmes to other organisations involved in medical training in the healthcare arena. These organisations include professional bodies that regulate specific members of such as medical and dental professions, and other organisations that regulate specific professions such as nurses.

12. Accept the terms and conditions once you are happy to do so

13. You now need to set up your security questions in case you forget your password.

Please complete the following steps to ensure the initial set up of your account is fully complete.

Security Questions

These security questions can be used to help you to log in if you forget your password.
Please be reassured that anything you enter on this page is encrypted and will not be visible to anyone, including e-LFH administrators.
e-LFH will only use this information to help you to log in to the e-LFH Learning Portal.

1 Please select your first question
Please select a question...

Please provide your answer

2 Please select your second question
Please select a question...

Please provide your answer

Save Security Questions

If you require assistance, please use the [support site](#).

14. Click Save Security Questions

15. Check that the information regarding your job role is correct

- a. If they are correct click Existing Details Correct
- b. If they need to be updated amend as required and click Save Changes

16. Check that your personal details are correct

- a. If they are correct click Existing Details Correct
- b. If they need to be updated amend as required and click Save Changes

Please complete the following steps to ensure the initial set up of your account is fully complete.

Personal Details

Username
HOSKE6146

First Name
Krystal

Last Name
Hosken

Preferred Name
Preferred name

Country
England

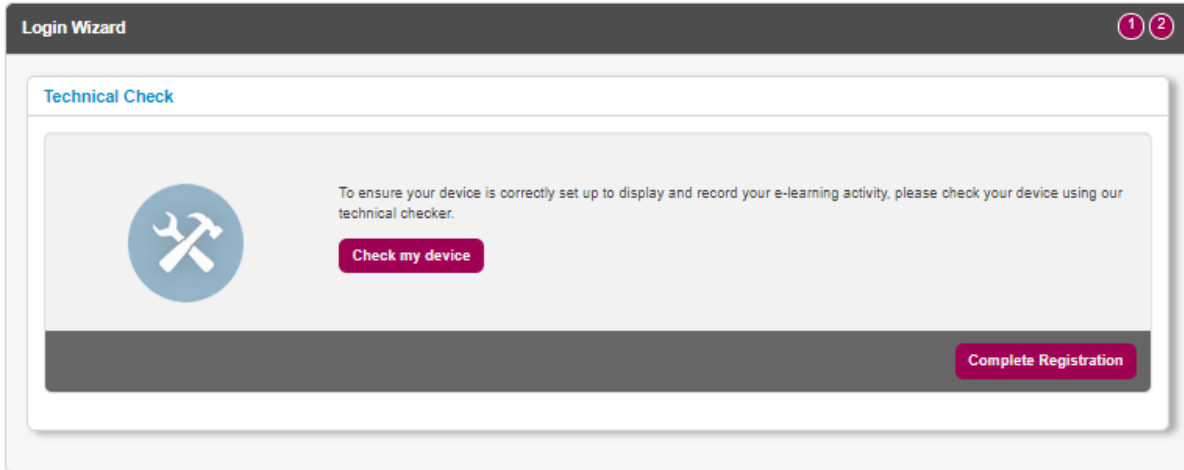
Region
London

Primary Email Address
@ krystal.hosken@rcplondon.ac.uk

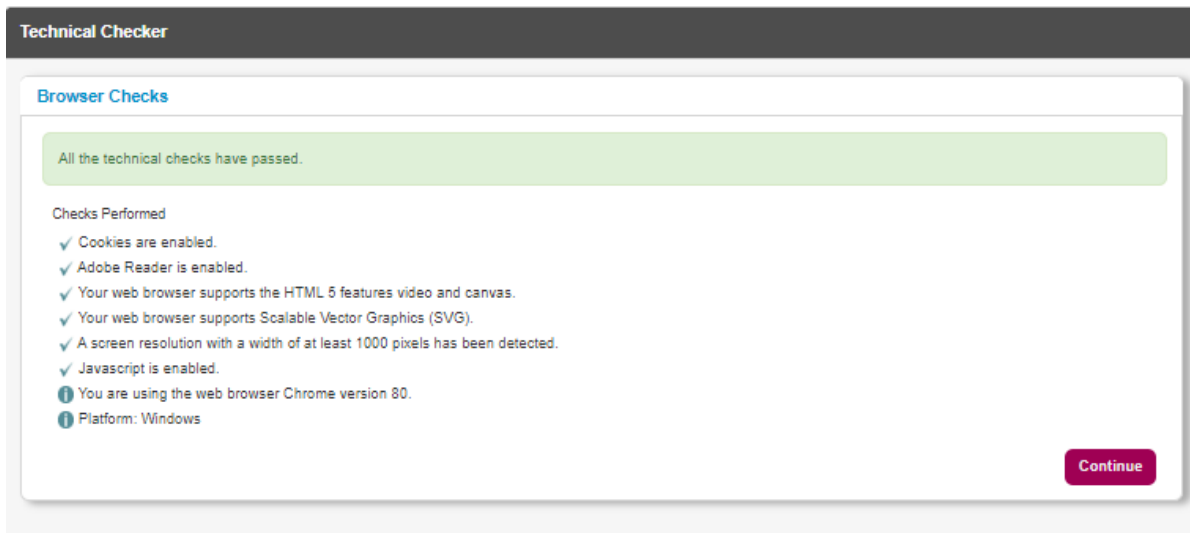
Alternate Email Address
@ Alternative email address

Save Changes **Existing Details Correct**

17. Click Check my device to ensure your device is set up correctly

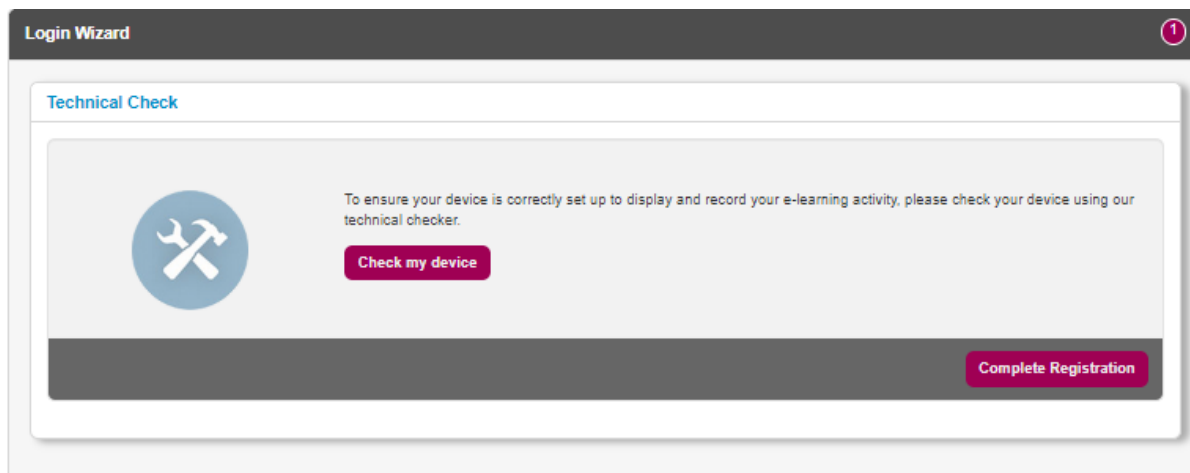


18. You will then get a message confirming if your device is set up correctly



19. Click Continue and you will then need to login again

20. Click Complete Registration



You are now ready to start the e-learning modules!

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Starting the e-learning modules

1. Click View full catalogue under My e-Learning

The screenshot displays the e-Learning user interface. At the top, there is a blue navigation bar with the e-LH logo, a search bar, and the NHS Health Education England logo. Below the navigation bar, the user is logged in as Krystal Hosken. The main content area is divided into several sections:

- My e-Learning:** A card indicating that the user is not currently enrolled on any programmes or applications and provides a link to "View full catalogue".
- My Account:** A card showing the user's name (Krystal Hosken), primary email address (krystal.hosken@rcplondon.ac.uk), and place of work (ROYAL COLLEGE OF PHYSICIANS OF LONDON).
- We Need You!:** A card with a blue icon and text stating that user research is being conducted to inform the development of Health Education England's (HEE) Learning Solution and e-Learning for Healthcare Hub. A "Find out more" button is present.
- My Statistics - Last 12 Months:** A card showing the number of sessions launched, which is currently 0.
- Recent Activity:** A card indicating that the user's account has no recent activity.
- Notifications:** A list of notifications including "e-LH and General Data Protection Regulations (GDPR)", "The 'West Midlands - Making Every Contact Count' resources have moved.", "New and updated sessions in End of Life Care for All (e-ELCA)", "eFM announce its 2016 case studies", and "Infectious Diseases in Pregnancy".

2. Look for Endoscopy on the list of e-learning options

Panel View My e-Learning | Full catalogue

Full catalogue

- Full catalogue
 - Accessible Information Standard (AIS)
 - Act Now (ACT)
 - Acute Medicine (ACUMEN)
 - Acute NIV (NIV)
 - Adolescent Health Programme (AH)
 - Advanced Radiotherapy (ART)
 - Advanced Threat Protection (ATP)
 - Ages and Stages Questionnaires (ASQ)
 - Alcohol - Reducing Violence in the Community (RVC)
 - Alcohol (PWP)
 - Alcohol and Tobacco Brief Interventions
 - Alcohol Identification and Brief Advice (ALC)
 - Alcohol Stigma: Stories Behind the Bottle (SBB)
 - All Our Health (AOH)
 - Allied Health Professionals Careers' Resource (AHP)
 - Anaesthesia (e-LA)
 - Antimicrobial Resistance (AMR)
 - Applied physiology and imaging for CSAAPP course
 - Asthma (AST)
 - Audiology (AUD)
 - Avoiding Term Admissions Into Neonatal units (ATA)
 - BeaGP GP Pre-speciality Teaching
 - Behaviour Change Literacy for Individuals and Workforce Leaders (BCL)
 - Blood Transfusion (Blood)
 - Breaking Down the Barriers (BDTB)
 - Breastmilk Provision for Preterm and Sick Neonates (BPN)
 - Building Community Capacity (BCC)
 - Business Continuity (BCN)
 - Cancer in the Community (CCC)
 - Cancer Nursing Careers (CNC)
 - Cannabis-based Products for Medicinal Use (CBM)
 - Care and Treatment Reviews (CTR)
 - Care Certificate (CCT)
 - Child Health (PWP)
 - Child Sexual Abuse Awareness (CSAA)
 - Child Sexual Exploitation (CSE)
 - Child Sexual Exploitation (CSE)

Accessible Information Standard (AIS)	★ i
Act Now (ACT)	★ i
Acute Medicine (ACUMEN)	★ i
Acute NIV (NIV)	★ i
Adolescent Health Programme (AH)	★ i
Advanced Radiotherapy (ART)	★ i
Advanced Threat Protection (ATP)	★ i
Ages and Stages Questionnaires (ASQ)	★ i
Alcohol - Reducing Violence in the Community (RVC)	★ i
Alcohol (PWP)	★ i
Alcohol and Tobacco Brief Interventions	★ i
Alcohol Identification and Brief Advice (ALC)	★ i
Alcohol Stigma: Stories Behind the Bottle (SBB)	★ i
All Our Health (AOH)	★ i
Allied Health Professionals Careers' Resource (AHP)	★ i
Anaesthesia (e-LA)	★ i
Antimicrobial Resistance (AMR)	★ i
Applied physiology and imaging for CSAAPP course	★ i
Asthma (AST)	★ i
Audiology (AUD)	★ i
Avoiding Term Admissions Into Neonatal units (ATA)	★ i
BeaGP GP Pre-speciality Teaching	★ i
Behaviour Change Literacy for Individuals and Workforce Leaders (BCL)	★ i
Blood Transfusion (Blood)	★ i

3. You will then see JETS Workforce as an option

e-LH Health Education NHS England

Welcome Krystal | [Log Out](#) Home My e-Learning My Account My Activity

Panel View My e-Learning | Full catalogue

Full catalogue > Endoscopy (EPY)

- Full catalogue
 - Accessible Information Standard (AIS)
 - Act Now (ACT)
 - Acute Medicine (ACUMEN)
 - Acute NIV (NIV)
 - Adolescent Health Programme (AH)
 - Advanced Radiotherapy (ART)
 - Advanced Threat Protection (ATP)
 - Ages and Stages Questionnaires

Core Endoscopy	★ i
Capsule Endoscopy	★ i
JETS Workforce	★ i
Endoscopy survey	★ i

4. Select the module you would like to start with and click Enrol

The screenshot shows a web interface for a full catalogue of e-learning modules. At the top, there are navigation icons and the text 'Panel View' and 'My e-Learning | Full catalogue'. Below this is a breadcrumb trail: 'Full catalogue > Endoscopy (EPY) > JETS Workforce'. On the left, a tree view shows the 'Full catalogue' expanded to show various categories like 'Accessible Information Standard (AIS)', 'Act Now (ACT)', 'Acute Medicine (ACUMEN)', etc. The main area displays a list of modules, each with a blue play icon, a star, an information icon, and a purple 'Enrol' button. The modules listed are: 'ENDO 1 Patient Pre-assessment for GI Endoscopy', 'ENDO 1 Role of Assistant and Diathermy', 'ENDO 1 Infection Control', 'ENDO 1 Decontamination Foundation', and 'ENDO 1 Improving Quality and Safety in Endoscopy'.

5. Once you are enrolled the button will change to Play which will then allow you to begin the module

The screenshot shows the 'ENDO 1 Patient Pre-assessment for GI Endoscopy' module page. The top header is blue with the title 'ENDO 1 Patient Pre-assessment for GI Endoscopy' and the NHS Health Education England logo. Below the header is a navigation bar with 'Session Overview', 'Menu', 'Previous', '1 / 26', and 'Next'. The main content area is divided into two columns. The left column has a dark header with the title 'ENDO 1 Patient Pre-assessment for GI Endoscopy' and a 'Description' section. The description states: 'This session will provide the necessary knowledge with which to undertake an effective patient pre-assessment to minimise both patient and procedural risk.' Below the description are fields for 'Authors' (Aisling Gardiner, Elaine Skinn, Phedra Douds), 'Module Editor' (Neil Hawkes), and 'Duration' (30 min). The right column features the 'e-Endoscopy' logo with the tagline 'Your key to learning', the 'e-LH' logo with 'e-Learning for Healthcare', and the NHS Health Education England logo.

Further information regarding this report may be obtained from the JAG office at the Royal College of Physicians.

JAG Office
Royal College of Physicians
11 St Andrews Place
London
NW1 4LE
0203 075 xxxx
askJAG@rcp.ac.uk
www.thejag.org.uk

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